

STAFF CIRCULAR NO. 101002-2025

08.10.2025

To: All Branches and Offices

Sub: Extension of last date for submission of application for Group Medical Insurance Policy for Retired Employees / Family Pensioners for the Policy Year 2025-26

1. Attention is hereby invited to SC 100779-2025 dated 12.09.2025, SC 100880-2025 dated 25.09.2025 & SC 100971-2025 dated 04.10.2025 on subject "Group Medical Insurance Policy for Retired Employees/ Family Pensioners; Policy Period 01.11.2025 to 31.10.2026". The last date for application, as communicated vide the SC 100880-2025, was 9th October 2025.
2. Based on representations received from the retirees, it has been decided to extend the application window till 18<sup>th</sup> October 2025, i.e. from 10.10.2025 to 18.10.2025, to submit application through the online portal available on Bank's corporate website - [www.unionbankofindia.co.in](http://www.unionbankofindia.co.in). Consequently, **the online portal for submission of application or to undertake registration process would remain open from 10.10.2025 till 17:00 hours of 18.10.2025.**
3. The path to be followed for submission of online application for IBA Group Medical Insurance Policy for Retired Employees/ Family Pensioners 2025-26 is hereby provided again for ready reference: [www.unionbankofindia.co.in](http://www.unionbankofindia.co.in) → About us → HR → Information for Retired Staff → Medical Insurance
4. Retired employees/ family pensioners who provide consent, as per their eligibility, through the 'online portal', are required to keep sufficient balance (as per corresponding premium amount), in their mandated account, without fail, to effect debit of the premium amount.
5. All branches are hereby advised to provide loan under the Special Scheme for Retired Employees of Union Bank of India to pay premium for IBA Group Medical Insurance Policy 2025-26 and process the loan request on priority basis.
6. Being a time bound exercise and to ensure Medical Insurance coverage to the retired employees/ family pensioners with effect from 01.11.2025, premium will be debited before 27.10.2025 and remitted to the Insurance Company on 27.10.2025 itself.
7. In case, the debit of premium amount fails due to shortage of funds in the mandated account or in event of the mandated account being frozen/ dormant/ closed/ in-active etc. or the debit in the mandated account has been disabled/ freeze due to any other reason, the Insurance coverage to such retired employee/ family pensioner will stand discontinued and the Bank will not be responsible for non-availability of benefits/ facilities under the Medical Insurance Policy for the policy year 2025-26.

8. All other guidelines & contents of the Staff Circular No.100779-2025 dated 12-09-2025, 100880-2025 date 25-09-2025 & 100971-2025 dated 04.10.2025 remain unchanged.

The contents of the circular to be brought to the notice of all Retirees. All branches/ offices are hereby advised to display the content of this circular on their notice boards prominently. The copy of the circular is also available on:

"www.unionbankofindia.co.in → About US → Human Resources → Information for Retired Staff" → Medical insurance.

All concerned are requested to take a careful note of the above.



(S.C. Teli)  
Chief General Manager

