

Regional Office: # 4-7-152, 1st Floor, NRR Bhavan, Hanumakonda, Warangal - 506001.

TENDER NOTICE

Appointment of Project Architect from Empanelled Architects / Architectural Firms for New Branch premises of Gopalpur Branch, Hanumakonda under Warangal Regional Office, Telangana.

(Only Empaneled Architects of Warangal Region must apply)

Union Bank of India invites applications/ Bids for supervision in Single Bid system for appointment of Architect from Empanelled Architects/ Architectural firms with Union Bank of India Regional office Warangal for Gopalpur Branch, Hanumakonda under Regional Office, Warangal.

The application forms are also available during aforesaid period on Banks website www.unionbankofindia.co.in and Government's e-procurement portal www.eprocure.gov.in. Application forms containing detailed information; eligibility norms, professional fees etc. can be collected from the below cited address of RO-Warangal during working hours from 10.00 A.M. up to 5.00 P.M.

Title of the Cover: "Tender for Appointment of Project Architect for Gopalpur Branch, Hanumakonda under Warangal Regional Office"

Name & Designation of the Official: The Chief Manager, Operations Department,
Address of the Office: Regional Office: # 4-7-152, 1st Floor, NRR Bhavan, Hanumakonda, Warangal - 506001.

pnd.rowarangal@unionbankofindia.bank

Email:

Architect/ Architectural firms empanelled with Union Bank of India Regional office, Warangal interested in it shall submit their duly filled bid in sealed covers super scribing application for "Tender for Appointment of Project Architect for Gopalpur Branch, Hanumakonda under Warangal Regional Office" from 23.05.2026 to 01.06.2026 upto 04:00 PM. The applications/Bids will be opened on 01.06.2026 at 04:30 PM at above cited address in the presence of applicants/their authorized representatives who wish to be present.

Bidders are requested to be present during tender opening. Tenders will be opened even if no bidder/representative is present. No time extension is allowed, bids submitted after due date and time will not be entertained. Bank is not liable for any postal/transit delay/loss. All addendum/ amendments if any, in respect of this Bid/Notice if any will be displayed on the bank's website www.unionbankofindia.co.in and www.eprocure.gov.in and no paper advertisement will be released.

Union Bank of India reserves the right to cancel the tender/ reject any or all applications received without assigning any reasons whatsoever.

Date: 22.05.2026
Place: Warangal

Regional Head



GENERAL INFORMATION

Union Bank of India intends to carry out new Branch premises works at **Gopalpur Branch, Hanumakonda** under Warangal Region. The Bank invites professional bids for PROFESSIONAL FEE FOR ARCHITECTS / ARCHITECTURAL FIRM for new Branch premises works at **Gopalpur Branch, Hanumakonda** under Warangal Regional Office for appointment of project architect/consultant for availing the consultancy services and day to day monitoring of execution of works assigned.

SCOPE OF WORK:

1. Brief details of the Work:

The Bank intends to carry out new Branch premises works at **Gopalpur Branch, Hanumakonda** under Warangal Region. The consultant so appointed will have to provide service such as supervision of construction of new Branch premises including strong room and all civil works pertaining to Branch & Onsite ATM, preparing estimation works to be carried out for Branch & Onsite ATM as per the specifications enclosed. The Project Architect shall prepare tender document for the works to be undertaken and recommending contractors who shall be appointed on single bid system. The works may be assigned or according to the area as decided by the competent authority. Work completion certificates for Branch to be provided and assist the Bank in completion of the project etc., **After Completion of all the works include Civil & Interior works, Architect must issue Strong room fitness certificate & Joint measurement certificate (Carpet area certificate) of the Branch & Onsite ATM.**

2. Duties / scope of works to be carried out at Branch:

As per enclosed Circular copy

3. Taking the instructions from Bank, visiting the site, complete survey of the site, detailed inspection reports, identification of activities, quantity survey, design/working drawings if required, NIT for inviting tenders for appointment of contractors, scrutiny of tenders and recommendation for appointment of contractor, Work schedule/BAR CHART PROGRAMME for execution of works, quality control, measurement of works, maintaining various registers for execution of works, certification of bills, final completion reports.
4. Preparing detailed tender documents for the activities to be accomplished for successful execution of the works with articles of agreement, special conditions, conditions of contract, specification, including detailed analysis of rates based on market rates, time and progress charts, etc.
5. Preparing tender notices for issue by Bank for inviting tenders for appointment of contractor, scrutiny of tenders and submitting assessment reports thereon, together



with recommendations specifying abnormally high and low rated items, comparative statements, justification for acceptance of contract. Preparing contract documents for all trades and getting them executed by the concerned contractors.

6. All commercial conditions shall be evaluated in financial terms instead of merely saying whether a condition may be accepted or not.
7. When conditions are not susceptible of evaluation, the alternative procedure of calling all the tenderers for negotiation and asking them to submit a final bid based on the terms and conditions acceptable to the Bank may be adopted.
8. Preparing for the use of the Bank, the contractor and site staff, 4 copies of contract documents for all trades including all drawings, specifications and other. Preparing such further details and drawings as are necessary for proper execution of the works.
9. Assuming full responsibility for supervision and proper execution of all works on day to day basis by General and Specialist Contractors who are engaged from time to time, including control over quantities during the execution to restrict variation, if any, to the minimum. Any deviation in quantity of items with financial implication is to report to the Bank in advance for necessary decision on the matter.
10. No deviations or substitutions should be authorized by the Architect without working out the financial implication, if any, to the contractor and obtaining approval of the Bank.
11. Working out the theoretical requirement and actual consumption of cement and steel and any other material specified for each bill.
12. Deploy a full time/temporary Site Engineer for supervision of proposed work.
13. Checking measurements of works at site. Checking contractor's bills, issuing periodical certificates for payments and passing and certifying accounts, to enable the Bank to make payments to the contractors and adjustments of all accounts between the contractors and the Bank. Architects shall assume full responsibility for all measurements certified by them. It shall be mandatory on the part of the Architect to check the measurements of various items to the extent of 100% of each item of work claimed, in each running bill.
14. The Architect / Consultant to issue certificate of payment as under:

Certified that the various items of work claimed in this assigned work running bill / final bill by the contractors M/s_____ have been completed to the extent claimed and at appropriate rates and that the items are in accordance with and fully conforming to the standard / prescribed specifications and drawings. We further certify that we have checked the measurements to the extent of 100% of each item claimed in this bill. Hence the bill is recommended for payment of Rs. _____.

Date _____

(Signature of the Architect)



PRICE BID

No.	Parameter	Professional fees
1	Consultancy Services: - Architect to undertake the cost estimation for the works at Gopalpur Branch, Hanumakonda as per the specification enclosed including supervision of construction of new Branch premises including strong room and all civil works pertaining to Branch & Onsite ATM, preparing tender documents and supervision of work execution. The work will be assigned depending on Branch. Bank may alter the specifications required based on Branch. Bank may undertake only part of the work also. The appointed Architect to visit Branch and submit the assessment to call for Tenders as per the requirement/project. After Completion of all the works include Civil & Interior works, Architect must issue Strong room fitness certificate & Joint measurement certificate (Carpet area certificate) of the Branch & Onsite ATM.	
2	Professional fee-in terms of actual value of work completed.	_____ % of actual value of work.
3	Total (Excluding GST)	Rs. _____

Note:

1. GST as applicable will be paid over and above the charges as quoted above.
2. No separate visit charges will be paid during execution of work. Professional fee quoted shall be inclusive of all Visit charges, transportation, lodging, Boarding to the site during execution of work.
3. Architect/ representative shall make regular visit to site, no of visits shall not be limited to any nos.
4. Architect /representative shall visit and attend meeting on site or Bank's office at least once in a week or as required by Bank and they shall submit their weekly visit report to our Office & Branch.

Further, we also hereby agree to all terms and conditions spelled out by the Bank while calling Prequalification Bid.

Signature :
Name :
Designation :
Seal :

